



Position: Director of ReStore
Full Time, Memphis, TN

Salary Range: Starting at: \$64,840

The Restore Director is responsible for ensuring the long term success of the Restore by providing oversight for store operations to include staff, profit and loss, marketing, and all business aspects to ensure maximum sales and profitability.

Roles & Responsibilities

- Oversee store operations to ensure that the donors' experience and product management are processed in a timely and cost effective manner.
- Develops, monitors, and reports on operating costs within the Restore. Alerts management of cost and labor over run. Makes recommendations and implements solutions to problems related to same.
- Oversees ReStore volunteers, donors and customer relationships to ensure positive experiences.
- Hires, trains, develops and appraises staff effectively. Takes corrective action as necessary on a timely basis and in accordance with company policy. Consults with human resources as appropriate.
- Establish and maintain relationships with potential and existing donors, including individuals, businesses, community and church groups to increase quality and quantity of merchandise donations.
- Keeps up-to-date on information and technology affecting the ReStore to increase innovation and ensure compliance.
- Develops and implements policies and procedures that include, but are not limited to: financial procedures, customer service, and safety
- Effectively manage Habitat ReStore assets to ensure safety of employees, donors, volunteers, customers and others, ensuring that licenses and other required information are maintained properly for government bodies and others as appropriate.

Qualifications/Work Experience

- BA or BS preferred; equivalent work experience will be considered. Knowledgeable in retail sales, merchandising, marketing, or salvage required.
- A minimum of 3 years leadership experience, directing successful teams and accountable for meeting objectives.
- Valid driver's license

How to Apply

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to habitathr@memphishabitat.com. Make sure to include the position title in the subject line of the email. No Phone calls *please*.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to meet employment verification requirements, pass pre-employment screenings, background checks, and sex offender registry checks.

About Habitat for Humanity of Greater Memphis

Habitat for Humanity's vision is a world where everyone has a decent place to live, and since 1983, Habitat for Humanity of Greater Memphis has been working to realize that vision in Shelby County. Memphis Habitat partners with people in our community to help them build or improve places they can call home through new home construction, rehabilitation work and Aging in Place home modifications for seniors. Our employees enjoy a relaxed work environment and a real opportunity to make a difference in our community.



Habitat for Humanity is pledged to the letter and spirit of the U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin. Habitat for Humanity is an equal opportunity employer